



# Engineering Staff College of India

Autonomous Organ of The Institution of Engineers (India)  
Old Bombay Road, Gachi Bowli, Hyderabad – 500 032. Telangana, India



QUALITY & PRODUCTIVITY DIVISION

ONLINE PROFESSIONAL DEVELOPMENT PROGRAMME

## 5S for Workplace Excellence

18 – 20 May 2021



Online Interactive Sessions | Digital Learning | Online Assessment | Experts Online Support

### Introduction

**5S:** 5S is a workplace organization method in the order of five Japanese words: Seiri (整理), Seiton (整頓), Seisō (清掃), Seiketsu (清潔), and Shitsuke (躰). These have been roughly translated as "Sort", "Set In order", "Shine", "Standardize" and "Sustain". 5S describes how to organize a work space for efficiency and effectiveness by identifying and storing the items used, maintaining the area and items, and sustaining the new order. This working methodology is integrated into the working style of the employees in the form of a standard operating procedure to be followed on a daily basis. This method of working helps to improve safety and productivity in the organization.

### Objectives

- To demonstrate your organizations' commitment to high quality standards
- Assist organization to achieve clutter free workplace
- To help develop a visual workplace in the organization
- Impact positively Safety, Morale, Quality, Productivity, Inventory, Standard Work, Ergonomics etc.
- Develop a Total Employee Involvement culture towards solving problems in the workplace
- Pave the way towards implementing a Lean culture

### Course Coverage

- History of Quality Control
- Relevance of Japanese Management Concepts in the Indian Industry
- Components of Work
- Forms of Waste
- Why 5S
- Pillars of 5S
- 5S Governance
- Single Point Agenda
- Sharing of Best Practices, Case Studies, Exercises

### Methodology

The program will be conducted in an interactive environment providing greater scope for discussions. Emphasis will be on a highly participative style of learning. The faculty will act as provocateurs and resource persons and demonstrate application oriented studies in a professional manner.

(An ISO 9001:2015 Certified, AICTE & CEA Recognized Institution)

Centre for Promotion of Professional Excellence

## Target Participants

Executives from all Functions Engineering / Commercial / Manufacturing / Purchase / HR / Administration / IT / Procurement / Materials Management / Planning / Maintenance & Outsourcing from all Government, Public and Private sector organizations. Professionals employed in quality improvement; seeking up-to-date knowledge of the methods, principles and practice of Organisational excellence; professional managers who wish to develop their career in the important area of TQM and Organisational excellence; professional responsible for setting up projects working closely with senior colleagues and others who carry out total quality initiatives.

## Programme Dates & Timings

**Dates: 18 – 20 May 2021**

**Timings:** After Registration Participant can access **ESCI LMS platform** for digital Learning

**Online Session timings** will be from 09:45 – 17:15 hrs with 15 Minutes Tea breaks and 1 hr Lunch Break.

## Course Director

Head, Quality & Productivity Division,  
Engineering Staff College of India, Hyderabad.

## Course Fee

₹ 9,000/- per participant. Experts Online Support and Reading Material Softcopy.

**GST @18%** is to be paid extra and above the training fee as training. **PAN Card No.** AAATT3439Q. **GST No:** 36AAATT3439Q1ZV, **HS No.:** 999293 (under commercial training or coaching services – clause 65(105) (ZCC) of Finance act – 1994).

Programme fee is to be paid in favour of “**THE INSTITUTION OF ENGINEERS (INDIA) – ENGINEERING STAFF COLLEGE OF INDIA**” in the form of demand draft payable at Hyderabad. Alternatively the payment may be made by **Electronic Fund Transfer (EFT)** to ESCI – **Axis Bank** A/c No. **912010049234564** with The Axis Bank Ltd, Old Mumbai Hwy, Cyberhills Colony, P Janardhan Reddy Nagar, GachiBowli Hyderabad-500032 by NEFT/ RTGS/ IFSC Code No. UTIB 0000733 – MICR No.500211020. **While using EFT method of payment, please ensure to communicate us your company name, our invoice reference and programme title.**

## Registration

**Online registration** shall be available on ESCI **web portal** : [www.esciupskill.org](http://www.esciupskill.org) / [www.escihyd.org](http://www.escihyd.org)

**To register manually** please send your nominations giving details of name, designation, contact address, email address, mobile no, telephone and fax number of the participant along with the details of mode of payment of fee, addressed to : [qp@escihyd.org](mailto:qp@escihyd.org)

**A Certificate of participation will be awarded to each participant on conclusion of the programme.**

**Quality & Productivity Division, Engineering Staff College of India**

Gachi Bowli, Hyderabad – Telangana 500 032

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